

# Juliana Filippo

Video Editor & Graphic Designer

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[Website](#) | [Linkedin](#)

## EXPERIENCE

### Assistant Editor at Harbor Picture Company

Dec 2025 - Present | Chicago, IL | On-Site | Freelance

- Offered support to editors and producers in order to achieve the creative vision and necessary delivery for projects through professional communication, organization, multitasking, and completed daily assignments/requests.
- Properly ingested and uploaded media, hunted through dailies, sourced stock footage, generated slates, created SRTs, ported projects to other software, prepped projects for color/audio mix/final conform and delivery of masters.

### Client Concierge at Harbor Picture Company

Nov 2025 | Chicago, IL | On-Site | Freelance

- Created a professional and welcoming atmosphere for clientele and staff by ensuring the smooth operation of the office, provided premium hospitality, and continued to successfully build client's relationships within the studio and its artists.
- Coordinated daily support of the producing team and studio facilities with assisting in fulfilling client requests, scheduling, organization, time management, multi-tasking, answering phone calls, and supply ordering.
- Maintained food services, kitchen/lounge areas, and presentation of daily meals for clients, artists, and staff.

### Summer Intern at Cutters Studios

Jun 2025 - Oct 2025 | Chicago, IL | On-Site

- Completed daily tasks and managed priorities in the office to maintain an organized, stocked, and welcoming space for staff and clients through consistent communication and adeptness.
- Built, maintained, and provided friendly, memorable, professional, and positive client service experiences with multitasking, daily prepping of trays, lunches, and task runs or deliveries.
- Provided detailed record-keeping for client services invoices, receipts, and accounting needs.
- Shadowed and helped creatives, editors, finishing artists, producers, engineers, and I/O specialists while they worked on projects to learn about and understand their job workflow.

### Assistant Editor for Hustler Editorial

Apr - July 2025 | Remote | Freelance

- Freelanced as an Assistant Editor by ingesting clips, pulling selects, editing assembly edits, rough cuts, uploading revised passes after receiving feedback, prepping for color/audio/finish, and troubleshooting.
- Worked closely with the lead editor, colorist, project directors, producers, and clients to maintain a consistent and organized workflow throughout each project.

### Archival Researcher for Backbone Films

Oct 2024 - Dec 2024 | Remote | Freelance

- Worked closely with the filmmaker and producer to assist in collecting archival records and footage across multiple databases/libraries while maintaining an organized method of cataloging found footage and archival data into Excel.
- Successfully gathered and analyzed research to ensure consistency in content through professional communication and virtual meetings to create relationships, obtain information, and gain archival access.

### Summer Intern at Hootenanny

Jun 2024 - Sep 2024 | Chicago, IL | On-Site

- Shadowed and learned all staff's daily work, focusing on executive and assistant editors' projects.
- Edited a project from start to finish with critique from editors.
- Helped with daily tasks in the office to maintain an organized and welcoming space.
- Observed live client sessions with the editor's various projects and assisted in creating a welcoming environment to maintain positive client relationships.
- Learned how to build, maintain, and provide professional client experience and services through effective communication, preparing trays, lunches, and client gifting.
- Collaborated and took social media ideas from ideation to completion for Hootenanny's platforms.

## SKILLS

Creative Cloud, Avid Media Composer, Davinci Resolve, Frame.io, LucidLink, Audacity Audio Software, Microsoft Office, Google Suite

Video editing, graphic design, motion design, social media content creation

Highly motivated & organized, creative, friendly, passionate, hardworking, time management, communicative, collaborative, positive team leader, team-oriented mentality

## EDUCATION

### University of Wisconsin-Milwaukee

Aug 2020 - May 2024 | Milwaukee, WI

#### Bachelor of Fine Arts

in Film, Video, Animation, & New Genres

#### Minor in Art & Design

with a focus in Graphic Design

*Dean's List 2020-2024, 3.98 GPA  
Graduated with Magna Cum Laude honors*

## LANGUAGES

Italian - Bilingual, Highly Proficient

Spanish - Intermediate